

Overview of Arrangement

Record Group I. Estate of Tench Coxe

1. Administration Files

1. Inter-Office Correspondence
2. Elliot A. Oberrender Files
3. Wesley K. Woodbury, Agent Files
4. Daniel M. Coxe, Agent Files
5. Manager's Reports
6. Coxe Family Meetings
7. Employee Files
8. Legislative Files
9. Estate Liquidation Papers
10. General Files

2. Land & Real Estate Files

1. Correspondence & General Files
2. Estate Land Acquisition Files
3. Land Sales & Appraisals
4. Lease, Agreement & Title Papers
5. Heirs' Consents for Land Sales and Leases
6. Alternative Land Usage Files
7. Planning and Zoning Files
8. Property Tax Files
9. Legal Files
10. Property Maps

3. Mining & Engineering Files

1. Administrative Files
2. Engineering Files

4. Financial Records

1. Accounting Files
2. Banking Files
3. Bills
4. Tax Files
5. Receipts
6. Royalty Files
7. Coxe Relief Fund

**Estate of Tench Coxe Bound Volumes*

1. Cashbooks
2. Journals
3. Ledgers
4. Letterbooks
5. Miscellaneous Bound Volumes

Record Group II. Coxe Mining Company Operations

1. Administrative Files

1. Eckley B. Coxe, President's Correspondence File
2. Coxe Brothers & Company, Inc., General Correspondence
3. Permanent Office Files
4. Subject Files
5. Coal Sales
6. Coxe Brothers Board of Directors', Stockholder & Trustee Meeting Files
7. Treasurer's Files
8. Insurance Files

2. Employee Files

1. Applicant's File
2. Strike & Labor Issues
3. Sophia Coxe's Christmas Festival
4. Payroll Records
5. Employee Grievances, Mining Accidents & Workmen's Compensation Files

3. Land Files

1. Correspondence & General Files
2. Lease, Agreement & Title Permanent File
3. Expired Agreements
4. Secretary's Land & Agreement Files
5. Building, Dwelling and Surface Agreements and Leases
6. Miscellaneous Leases and Agreements
7. Property Tax Files
8. Legal Files
9. Property Maps

4. Engineering Files

1. Engineering Correspondence File
2. Delaware, Susquehanna & Schuylkill Railroad, General Files
3. Contractor Work Forms
4. General Engineering Files

5. Operation Files

1. Mining Operation Files
2. Colliery Operation Files
3. Wyoming Valley Water Supply Company Operation Files

6. Financial Records

1. General Correspondence File
2. Accounting Files
3. Banking Files
4. Bills
5. Cash Reports & Statements
6. Royalty Files
7. Tax Files

* *Coxe Mining Company Operations, Bound Volumes*

1. Cashbooks
2. Journals
3. Ledgers
4. Letterbooks
5. Royalty Books
6. Traverse Books
7. Worker's Compensation Records
8. Miscellaneous Bound Volumes

Record Group III. Coxe Family Files

1. *Charles S. Coxe Papers*

1. Correspondence File
2. General File
3. Estate of Charles S. Coxe

2. *Eckley B. Coxe Papers*

1. Personal Papers of Eckley B. Coxe
2. Government & Political Papers of Eckley B. Coxe
3. Financial Papers of Eckley B. Coxe
4. Estate of Eckley B. Coxe

3. *Coxe Family General Files*

1. Family Correspondence & General Files
2. Family Estate Files
3. Eckley B. Coxe, Jr.
4. Estate of Anna B. Coxe
5. Teuber Family Papers

* *Coxe Family Bound Volumes*

1. Cashbooks
2. Ledgers
3. Letterbooks
4. Miscellaneous Bound Volumes

* *The bound volumes are organized in a straight, numerical run, but have been divided into their respective record groups.*